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### BINGO GAME RECORDS

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- DISCOUNTED BOOK MASTER CONTROL SHEET
- DISPOSABLE BINGO CARD ACCOUNTABILITY
- MICHIGAN PROGRESSIVE JACKPOT BINGO GAME
- DISPOSABLE BINGO CARD MONTHLY INVENTORY
- BINGO PRIZE PAYOUT LOG
- BINGO COVERALL RECORD
- WORKERS SERVICE RECORD
- CHARITY GAME TICKET ACCOUNTABILITY (BINGO LICENSE)
- CHARITY GAME TICKET RECONCILIATION (BINGO LICENSE)





#### **BINGO WEEKLY CASH ACCOUNTABILITY**

Organization Name	Organization ID Number	License Number	Date
Verification Slip Beginning # Ending #		Attendanc	e
Bingo Revenue:			
1. Admission / Bingo Cards		-	
2. Michigan Progressive Jackpot Card Sales		-	
3. Other Revenue		-	
4. Total Revenue (add lines 1 - 3)			
Bingo Cash Expenses:			
5. Michigan Progressive Jackpot Consolation Prize (cash)		-	
6. Other Cash Prizes		-	
7. Worker Compensation		-	
8. Total Bingo Cash Expenses (add lines 5 - 7)			
9. Bingo Cash Proceeds (subtract line 8 from line 4)			·- <u></u>
Charity Game Tickets:			
10. Ticket Sales			
11. Prizes			
12. Charity Game Ticket Cash Proceeds (subtract line 11 from	n line 10)		·· <u> </u>
Reconcile Cash:			
13. Net Proceeds (add lines 9 & 12)			·· <u></u>
14. Start Cash (if deposited weekly)			·· <u></u>
15. Calculated Deposit (add lines 13 & 14)			·· <u></u>
16. Actual Deposit			··
17. Discrepancy (subtract line 16 from line 15)			··
Signature of Recordkeeper	Signature of Chairperson		

The Michigan Lottery will not discriminate against any individual or group because of religion, race, color, national origin, age, sex, disability, partisan considerations, height, weight, marital status, or genetic information in its activities or in its hiring or employment practices.

Authority: Act 382 of the Public Acts of 1972, as amended.

COMPLETION: Required.
PENALTY: Failure to complete this form may result in administrative action.

BSL-CG-1755(R10/01)



Orgar	nization Name					Completed By				Licens	se Number		Event Da	ite
	Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases
1					23					45				
2					24					46				
3					25					47				
4					26					48				
5					27					49				
6					28					50				
7					29					51				
8					30					52				
9					31					53				
10					32					54				
11					33					55				
12					34					56				
13					35					57				
14					36					58				
15					37					59				
16					38					60				
17					39						Totals			
18					40									
19					41					Tot	tal Purchases		\$	
20					42									
21					43					Ac	tual Cash		-	
22					44					Di	screpancy		\$	
	Totals					Totals								

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COMPLETION: Required.
PENALTY: Failure to complete this form may result in administrative action.
BSL-CG-1172A(R10/01)



Orgar	ization Name					Completed By				Licens	se Number		Event Da	ate
	Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases
61					83					105				
62					84					106				
63					85					107				
64					86					108				
65					87					109				
66					88					110				
67					89					111				
68					90					112				
69					91					113				
70					92					114				
71					93					115				
72					94					116				
73					95					117				
74					96					118				
75					97					119				
76					98					120				
77					99					121				
78					100					122				
79					101					123				
80					102					124				
81					103					125				
82					104					126				
	Totals					Totals					Totals			



Organ	ization Name					Completed By				Licens	se Number		Event Da	ate
	Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases
127					149					171				
128					150					172				
129					151					173				
130					152					174				
131					153					175				
132					154					176				
133					155					177				
134					156					178				
135					157					179				
136					158					180				
137					159					181				
138					160					182				
139					161					183				
140					162					184				
141					163					185				
142					164					186				
143					165					187				
144					166					188				
145					167					189				
146					168					190				
147					169					191				
148					170					192				
	Totals					Totals					Totals			



Organ	ization Name					Completed By	,			Licen	se Number		Event Da	ate
	Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases
193					215					237				
194					216					238				
195					217					239				
196					218					240				
197					219					241				
198					220					242				
199					221					243				
200					222					244				
201					223					245				
202					224					246				
203					225					247				
204					226					248				
205					227					249				
206					228					250				
207					229					251				
208					230					252				
209					231					253				
210					232					254				
211					233					255				
212					234					256				
213					235					257				
214					236					258				
	Totals					Totals					Totals			



Organ	ization Name					Completed By				Licens	se Number		Event Da	ate
	Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	Reg. Cards	Total Purchases
259					281					303				
260					282					304				
261					283					305				
262					284					306				
263					285					307				
264					286					308				
265					287					309				
266					288					310				
267					289					311				
268					290					312				
269					291					313				
270					292					314				
271					293					315				
272					294					316				
273					295					317				
274					296					318				
275					297					319				
276					298					320				
277					299					321				
278					300					322				
279					301					323				
280					302					324				
	Totals					Totals					Totals			



Orga	nization Name		Completed	Ву				License	Number		Event Da	te				
	Verification Slip Number	Adm. or Adm. Cards		# Books	# Books	# Books \$	Total Purchases   Verification Slip Number   Adm. or Adm. Cards   \$ \$ \$ \$ \$								# Books	Total Purchases
1								23								
2								24								
3								25								
4								26								
5								27								
6								28								
7								29								
8								30								
9								31								
10								32								
11								33								
12								34								
13								35								
14								36								
15								37								
16								38								
17								39								
18								40								
19								Totals								
20																
21								Total Purchases \$								
22									Actua	l Cash	1	_			_	
	Totals							Discrepancy \$								



Orga	Organization Name						Completed	Ву				License	Number		Event Da	ate	
	Verification Slip Number	Adm. or Adm. Cards		# Books	# Books	# Books	# Books	Total Purchases		Verification Slip Number	Adm. or Adm. Cards		# Books	# Books	# Books	# Books	Total Purchases
41									63								
42									64								
43									65								
44									66								
45									67								
46									68								
47									69								
48									70								
49									71								
50									72								
51									73								
52									74								
53									75								
54									76								
55									77								
56									78								
57									79								
58									80								
59									81								
60									82								
61									83								
62									84								
	Totals									Totals							
		I	1	1	1	1	I	1	l		1	1	1	1			L



Orga	inization Name	9					Completed	Ву			License	Number		Event Da	ite
	Verification Slip Number	Adm. or Adm. Cards		# Books	# Books	# Books	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	# Books	# Books	# Books	# Books	Total Purchases
85								107							
86								108							
87								109							
88								110							
89								111							
90								112							
91								113							
92								114							
93								115							
94								116							
95								117							
96								118							
97								119							
98								120							
99								121							
100								122							
101								123							
102								124							
103								125							
104								126							
105								127							
106								128							
	Totals								Totals						



Orga	Organization Name						Completed	Ву			License	Number		Event Da	ite	
	Verification Slip Number	Adm. or Adm. Cards		# Books	# Books	# Books \$	# Books	Total Purchases		Verification Slip Number	Adm. or Adm. Cards	# Books	# Books	# Books	# Books	Total Purchases
129									151							
130									152							
131									153							
132									154							
133									155							
134									156							
135									157							
136									158							
137									159							
138									160							
139									161							
140									162							
141									163							
142									164							
143									165							
144									166							
145									167							
146									168							
147									169							
148									170							
149									171							
150									172							
	Totals									Totals						



Orga	rganization Name							Completed	Ву			License	Number	Event Da	ate
	Verification Slip Number	Adm. or Adm. Cards	# Books			# Books		Total Purchases		Verification Slip Number	Adm. or Adm.		# Books		Total Purchases
	Number	Cards	\$	\$	\$	\$	\$			Number	Adm. Cards	\$ \$	\$	\$ \$	
173									195						
174									196						
175									197						
176									198						
177									199						
178									200						
179									201						
180									202						
181									203						
182									204						
183									205						
184									206						
185									207						
186									208						
187									209						
188									210						
189									211						
190									212						
191									213						
192									214						
193									215						
194									216						
	Totals									Totals					



Orga	Organization Name							Completed	Ву			License	Number		Event Da	ite
	Verification Slip Number	Adm. or Adm. Cards	# Books	Total Purchases		Verification Slip Number	Adm. or Adm. Cards		# Books	# Books	# Books	Total Purchases				
217									239							
218									240							
219									241							
220									242							
221									243							
222									244							
223									245							
224									246							
225									247							
226									248							
227									249							
228									250							
229									251							
230									252							
231									253							
232									254							
233									255							
234									256							
235									257							
236									258							
237									259							
238									260							
	Totals									Totals						



#### **DISPOSABLE BINGO CARD ACCOUNTABILITY**

Floor - Color 3

Floor - Color 4

Door

Total

Organization Name				Completed By					License Number			Event Date		
EL COD CAL EC														
FLOOR SALES	Color 1							Color 2						
	Color i							COIOI 2						
Worker's Name	Out	ln	No. Sold	Price	Sales	Cash In	Cash Over/ Short	Out	ln	No. Sold	Price	Sales	Cash In	Cash Over/ Short
Totals														
	Color 3			_				Color 4						
Worker's Name	Out	ln	No. Sold	Price	Sales	Cash In	Cash Over/ Short	Out	ln	No. Sold	Price	Sales	Cash In	Cash Over/ Short
Totals														
DOOR SALES														
Type/Color of Card	Out	ln	No. Sold	Price	Sales	Cash In Cash Over/ Short						То	tal Cash	ln
									Floor -	Color 1				
								1	Floor - Color 2					

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Authority: Act 382 of the Public Acts of 1972, as amended.

Totals



Organization Name

#### MICHIGAN PROGRESSIVE JACKPOT BINGO GAME

License Number

Event Date

SALES								
Seller	Type/Color	Out	ln	No. Sold	Price*	Sales	Cash In	Cash Over/ Short
DOOR								
*No discounting			Totals					
PRIZE ACCOUNTABILI	ITY							
1. 50 % of Total Sales					\$		<del> </del>	
2. Prior occasion's progre	essive jackpot pri	ze		+				
3. Progressive jackpot prize	ze or amount car	ried forward	d	=	\$		· · · · · · · · · · · · · · · · · · ·	
4. Number of calls require	ed to win progres	sive jackpo	t				<del></del>	
5. If progressive jackpot p	rize awarded, er	iter check n	umber				· · · · · · · · · · · · · · · · · · ·	
6. Consolation prize award (If paid in cash, list amount		ash Accountal	oility form.)		\$			

Completed By

NOTE: The progressive jackpot is based on the number of sheets (cards) sold, not necessarily the amount of money collected. If a seller was short, the organization is short. You may not short the prize money.

#### COMPLETE COVERALL RECORD ON BACK

#### **COVERALL RECORD**

1	16	31	46	61	
2	17	32	47	62	
3	18	33	48	63	
4	19	34	49	64	
5	20	35	50	65	
6	21	36	51	66	
7	22	37	52	67	
8	23	38	53	68	
9	24	39	54	69	
10	25	40	55	70	
11	26	41	56	71	
12	27	42	57	72	
13	28	43	58	73	
14	29	44	59	74	
15	30	45	60	75	

# CHARITABLE GAMING DIVISION 101 E. HILLSDALE, BOX 30023 LANSING, MICHIGAN 48909 (517) 335-5786 www.michigan.gov/cg

#### DISPOSABLE BINGO CARD MONTHLY INVENTORY

Organization Name	Organization Name								License Numl	per	Month		
Type/Color of Card	Beginning Balance	Purchases +	Purchases +	Week 1 Sold —	Week 2 Sold	Week 3 Sold —	Week 4 Sold	Week 5 Sold —	Paper Spoilage —	End of Month Balance =	Actual Inventory	Difference	

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COMPLETION: Required.
PENALTY: Failure to complete this form may result in administrative action.

Authority: Act 382 of the Public Acts of 1972, as amended.



#### **BINGO PRIZE PAYOUT LOG**

Organization Name	Completed By		License Number	Event Date		
Name of Players Verifying the Bingo Balls						
Games (in order played) *	Number of Winners	Merchandise/ Check Prizes	Cash Prizes	Accumulated Prize Total		
* Do not include Michigan Progressive Jackpot Bingo	Totals Game.					



#### **BINGO COVERALL RECORD**

Organia	zation <b>N</b> an	ne					Completed By				License Number			Event Date			
No.	1st	2nd	3rd	4th	5th	No.	1st	2nd	3rd	4th	5th	No.	1st	2nd	3rd	4th	5th
1						26						51					
2						27						52					
3						28						53					
4						29						54					
5						30						55					
6						31						56					
7						32						57					
8						33						58					
9						34						59					
10						35						60					
11						36						61					
12						37						62					
13						38						63					
14						39						64					
15						40						65					
16						41						66					
17						42						67					
18						43						68					
19						44						69					
20						45						70					
21						46						71					
22						47						72					
23						48						73					
24						49						74					
25						50						75					

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Authority: Act 382 of the Public Acts of 1972, as amended.

COMPLETION: Voluntary.



#### WORKERS SERVICE RECORD

All rules governing worker compensation shall be adhered to when completing this form. Review the following rules to ensure compliance: Bingo Rule 326 and 327; Millionaire Party Rule 412 and 413; Raffle Rule 516; Charity Game Rule 617; and Numeral Game Rule 714.

Organization Name		Organization ID N	Number	License Number
		1		
Signature	Printed Name	Worker Title	Amou	
		e.g., chairperson, recordkeeper, worker	Paid	l Worked
			\$	

Signature of Chairperson	Date	Signature of Witness	Date

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COMPLETION: Required. PENALTY: Failure to complete this form may result in administrative action.

\$

Total



### CHARITY GAME TICKET ACCOUNTABILITY (BINGO LICENSE)

						I <u>-</u>						
Organization Name	Ticket Information Out				Completed by		License Numbe	er		Event Date		
Seller Name				l	of Tickets n	Tickets Sold =	Price Per Ticket X	Ticket S	ales	Pri		Net Profit =
												\$
	•						Totals	\$		\$		\$
							T			Actu	ual Cash	
Seller Name	Э		Cash Turned In			Seller Name	Winning Tickets Tu	rned In		Disc	repancy	
				1								

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Authority: Act 382 of the Public Acts of 1972, as amended.

COMPLETION: Required.
PENALTY: Failure to complete this form may result in administrative action.

BSL-CG-1511(R10/01)



## CHARITY GAME TICKET RECONCILIATION (BINGO LICENSE)

Organization Name	Completed by	License Number	Period	
			From	Thru

Game Name	# Tickets Per Box	Beginning Inventory loose & tickets in boxes	Purchases boxes X tickets per box +	Ending Inventory loose & tick in boxes	ets Tickets Sold	Price X	Ticket Sales =	Prize Payout % X	Prizes =	Gross Profit
Reel Slots	2184					\$2		.75		
Criss Cross	2184					\$1		.75		
Mighty Mac	2016					\$1		.74		
Emerald Club	600					\$1		.75		
Keepers - Gems	1008					\$1		.71		
Veterans in Arms	2400					\$1		.75		
Double Diamonds	2160					\$1		.74		
Monopoly - 1st Ed.	2000					\$1		.75		
Michigan Sunsets	2112					\$0.50		.76		
Ace of Spades	2400					\$0.50		.75		
L				-	Totals from this form	1				
					Totals from Financial S	tatement		-		
					Difference					

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This form is recommended to reduce the risk of loss of proceeds from the sale of charity game tickets.

COMPLETION: Voluntary.

BSL-CG-1733(10/01)